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| **Prepared By** | **Approved By** | **Date** |
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**ISO/IEC 17065:2012**

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**List of Documents**

**ISO/IEC 17065:2012 Package - Included Documents**

This document outlines the comprehensive list of procedures, records, forms, manuals, policies, and SOPs included in the ISO/IEC 17065:2012 Package. These resources are designed to ensure compliance with product certification standards and facilitate the implementation of an effective Product Certification Management System.

**Package Features:**  
- Full lifetime access  
- Access on a laptop, desktop, and mobile

## Forms

|  |  |
| --- | --- |
| No. | Forms Name |
| 1 | Annual Training Program |
| 2 | Approved External Evaluators List |
| 3 | Approved Vendor List |
| 4 | Confidentiality and Impartiality Declaration |
| 5 | Contract of Employment |
| 6 | Corrective and Preventive Action Report |
| 7 | Customer Complaint Report |
| 8 | Customers Feedback Form |
| 9 | Document Change Note |
| 10 | Evaluator Competence Matrix |
| 11 | Evaluator Evaluation Form |
| 12 | Evaluator Qualification Form |
| 13 | Identification and Assessment of Threats to Impartiality |
| 14 | Induction Training Form |
| 15 | Internal Audit Checklist |
| 16 | Internal Audit Plan |
| 17 | Internal Audit Report |
| 18 | Job Description |
| 19 | Management of Change Plan |
| 20 | Management Review Meeting Agenda |
| 21 | Management Review Meeting Minutes |
| 22 | Master List of Documents |
| 23 | Master List of Equipment |
| 24 | Master List of Records |
| 25 | Objectives & Targets |
| 26 | Questionnaire |
| 27 | Subcontractor Agreement |
| 28 | Supplier Registration Form |
| 29 | Terms & Conditions of Certification |
| 30 | Training Attendance Sheet |
| 31 | Training Need Identification |

## Manual and Quality Policy

|  |  |
| --- | --- |
| No. | Manual and Quality Policy Name |
| 1 | ISO/IEC 17065 Quality Management System Manual |

## Product Certification Schemes

|  |  |
| --- | --- |
| No. | Product Certification Schemes Name |
| 1 | CE Marking (European Conformity) Certification Scheme |
| 2 | ENERGY STAR Certification Scheme |
| 3 | Forest Stewardship Council (FSC) Certification Scheme |
| 4 | Global Organic Textile Standard (GOTS) Certification Scheme |
| 5 | GS (Geprüfte Sicherheit) Mark Certification Scheme |

## Standard Operating Procedures (SOPs)

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| --- | --- |
| No. | Standard Operating Procedures (SOPs) Name |
| 1 | Procedure for Human Resource |
| 2 | Procedure for Contract Review |
| 3 | Procedure for Purchasing and Subcontracting |
| 4 | Procedure for Control of Monitoring and Measuring Equipment |
| 5 | Procedure for Change Management |
| 6 | Procedure for Legal Compliance |
| 7 | Procedure for Use of Logo |
| 8 | Procedure for Control of Document and Record |
| 9 | Procedure for Internal Audit |
| 10 | Procedure for Management Review |
| 11 | Procedure for Corrective and Preventive Action |
| 12 | Procedure for Complaint and Appeal |
| 13 | Procedure for Evaluations |
| 14 | Procedure for Granting, Maintaining, Extending or Reducing Scope, Suspending, Withdrawing or Refusing Certification |
| 15 | Procedure for Impartiality Management |
| 16 | Procedure for Application Review and Acceptance |
| 17 | Procedure for Certification Scheme Development and Maintenance |
| 18 | Procedure for Changes Affecting Certification |
| 19 | Procedure for Planning and Conducting Assessments |
| 20 | Procedure for Preventing Misuse of the Certification Body’s Name and Logo |
| 21 | Procedure for Risk Management in Certification Activities |
| 22 | Procedure for Selecting and Monitoring Assessors |