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| **Prepared By** | **Approved By** | **Date** |
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**ISO/IEC 17021-1:2015**

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**List of Documents**

**ISO/IEC 17021-1:2015 Package - Included Documents**

This document outlines the comprehensive list of procedures, records, forms, manuals, policies, and certification schemes included in the ISO/IEC 17021-1:2015 Package. These resources are designed to ensure compliance with management system certification standards and facilitate the implementation of an effective Certification Body Management System.

Package Features:  
- Full lifetime access  
- Access on a laptop, desktop, and mobile

## Procedures

|  |  |
| --- | --- |
| No. | Procedures Name |
| 1 | Human Resources Management Procedure |
| 2 | Contract Review Procedure |
| 3 | Purchasing and Subcontracting Procedure |
| 4 | Certification Process Procedure |
| 5 | Change Management Procedure |
| 6 | Legal Compliance Procedure |
| 7 | Logo and Certification Mark Usage Procedure |
| 8 | Document and Records Control Procedure |
| 9 | Internal Audit Procedure |
| 10 | Management Review Procedure |
| 11 | Corrective Action Procedure |
| 12 | Complaints and Appeals Handling Procedure |
| 13 | Audit Conducting Procedure |
| 14 | Mandays Estimation Procedure |
| 15 | Impartiality Management Procedure |

## Quality Manual

|  |  |
| --- | --- |
| No. | Quality Manual Name |
| 1 | ISO/IEC 17021 Quality Manual (55 Pages) |
| 2 | ISO IEC 17021 2015 Audit checklist |

## Certification Schemes

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| --- | --- |
| No. | Certification Schemes Name |
| 1 | ISO 9001:2015 Quality Management System Certification Scheme (QMS) |
| 2 | ISO 14001:2015 Environmental Management System Certification Scheme (EMS) |
| 3 | ISO 45001:2018 Occupational Health and Safety Management System Certification Scheme (OHSMS) |
| 4 | ISO 22000:2018 Food Safety Management System Certification Scheme (FSMS) |
| 5 | ISO 27001:2022 Information Security Management System Certification Scheme (ISMS) |

## Records and Forms

|  |  |
| --- | --- |
| No. | Form Name |
| 1 | Application for Certification Form |
| 2 | Contract Review Form |
| 3 | Certification Agreement Form |
| 4 | Audit Plan Template |
| 5 | Audit Report Form |
| 6 | Nonconformity Report Form |
| 7 | Corrective Action Request Form |
| 8 | Audit Checklist Template |
| 9 | Auditor Competence Evaluation Form |
| 10 | Audit Program Form |
| 11 | Stage 1 Audit Report Form |
| 12 | Stage 2 Audit Report Form |
| 13 | Certification Decision Report |
| 14 | Surveillance Audit Report Form |
| 15 | Re-Certification Audit Report Form |
| 16 | Impartiality and Conflict of Interest Declaration |
| 17 | Appeals and Complaints Log |
| 18 | Management Review Meeting Minutes Form |
| 19 | Internal Audit Report Form |
| 20 | Impartiality Risk Assessment Form |
| 21 | Certification Scope Statement Form |
| 22 | Certificate Issuance Approval Form |
| 23 | Suspension and Withdrawal Decision Form |
| 24 | Use of Certification Mark Agreement |
| 25 | Witnessed Audit Report Form |
| 26 | Confidentiality Agreement Form |
| 27 | Record Retention and Control Form |
| 28 | Corrective Action Effectiveness Verification Form |
| 29 | Personnel Training and Competence Record |
| 30 | Client Satisfaction Survey Form |